

PROVINCIAL ORDINANCE NO. 04-1990

CREATING THE POSITION OF ONE (1) RECORDS OFFICER AT THE OFFICE OF THE PERSONNEL SERVICES, OFFICE OF THE PROVINCIAL GOVERNOR

Be it enacted by the Sangguniang Panlalawigan in session assembled that:

SECTION 1 - The position of:

One (1) Records Officer in the Office of the Personnel Services, Office of the Provincial Governor is hereby created;

SECTION 2 - Effective upon approval by the Joint Commission, corresponding salaries for the above-mentioned item mentioned in Section 1 will be appropriated and included in the annual plantilla;

SECTION 3 - The initial salary of the Records Officer is ₱16,860.00 per annum similar to the present rate of Records Officer in the Office of the Administrative Division, Office of the Provincial Governor;

SECTION 4 - The Records Officer is urgently needed to take charge the proper management, handling and recording of all personnel records and files in the entire Provincial Administration;

SECTION 5 - ~~Effectivity~~ This ordinance shall take effect upon approval, Lingayen, Pangasinan. April 16, 1990.