



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on January 15, 2018 at Lingayen, Pangasinan, the following provincial ordinance was approved:

Authored by Vice Governor Jose Ferdinand Z. Calimlim, Jr. and
all Members of the Sangguniang Panlalawigan

PROVINCIAL ORDINANCE NO. 216-2018

**AN ORDINANCE PRESCRIBING THE GUIDELINES FOR
THE ISSUANCE OF A SANGGUNIANG PANLALAWIGAN
INDORSEMENT FOR ANY PROJECT, UNDERTAKING
OR ACTIVITY REQUESTED BY PRIVATE INDIVIDUALS
AND/OR ENTITIES**

WHEREAS, the Sangguniang Panlalawigan as the legislative body the Province is empowered to enact measures that would redound to the benefit of the people of Pangasinan in pursuance to the provision of the general welfare clause of RA 7160, otherwise known as the Local Government Code of 1991;

WHEREAS, every now and then, the Sangguniang Panlalawigan is in receipt of different requests from individuals or entities seeking indorsements of their respective projects, undertakings or activities;

WHEREAS, it is the stand of the Sangguniang Panlalawigan that in the implementation of these requests, the Province of Pangasinan can gain social and economic benefits, and at the same time, can open to others, the use of provincial resources; therefore, it must be in line with the approved Executive and Legislative Agenda (ELA) of the Provincial Government of Pangasinan;

WHEREAS, there is a need therefore for the Sangguniang Panlalawigan to formulate guidelines in granting indorsements addressed to the Provincial Governor for that matter for his final approval regarding the execution or operation of such activity, undertaking or project;



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WHEREFORE, in view of the foregoing, on motion of Vice Governor Jose Ferdinand Z. Calimlim, Jr. and all Members of the Sangguniang Panlalawigan, duly seconded -

Be it enacted by the Sangguniang Panlalawigan in session assembled that:

SECTION 1. SHORT TITLE – This ordinance shall be known as “**AN ORDINANCE PRESCRIBING THE GUIDELINES FOR THE ISSUANCE OF A SANGGUNIANG PANLALAWIGAN INDORSEMENT FOR ANY PROJECT, UNDERTAKING OR ACTIVITY REQUESTED BY PRIVATE INDIVIDUALS AND/OR ENTITIES.**”

SECTION 2. DECLARATION OF POLICY. It is hereby declared the policy of the Province to promote at the same time, regulate any project, undertaking or activity by private individuals and/or entity/ies within its territorial jurisdiction.

SECTION 3. APPLICATION FOR ITS PROVISION. – The provisions of this Ordinance shall be enforced in all cities and municipalities of the Province.

SECTION 4. GUIDELINES AND PROTOCOL FOR THE ISSUANCE OF SANGGUNIANG PANLALAWIGAN INDORSEMENT. – Entertainment operators, research teams, environmentalists, authorized gaming operators, academicians, sports and other games administrators, and other kinds of operators or organizations shall observe and abide by the following guidelines:

1. To submit a request letter to the Sangguniang Panlalawigan specifying the purpose, activity, undertaking or project.
2. To submit with the request letter, a service standard, information and the following documents supporting the said purpose, activity, undertaking or project:
 - a) Identification or description of the steps or procedures for availing a particular service and the guaranteed level of performance.
 - b) Step-by-step procedure to obtain or implement a particular activity, undertaking or project.
 - c) The maximum time to conclude such activity, undertaking or project.



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- d) The responsible officer for the said activity, undertaking or project.
 - e) The amount of fees or other monetary considerations, if any.
 - f) The procedure for filing complaints in relation to the said endeavors, including the names and contact details of the officials or channels to approach.
 - g) Allowable period for extension to unavoidable or unusual circumstances, i.e., unforeseen events beyond control.
 - h) Feedback mechanisms, contact number to call and/or persons to approach for recommendations, inquiries, suggestions as well as complaint.
3. To submit to a Committee Hearing of the Sangguniang Panlalawigan for study and evaluation of the said request before a possible grant of such indorsement.
 4. To seek the final approval of the Provincial Governor after the passage of such indorsement by the Sangguniang Panlalawigan and for the said indorsement to become binding and executory.

SECTION 5. LIABILITIES. – Any person/s, operator/s, entity/ies, not prescribing to the guidelines set by this Ordinance shall mean outright denial of request.

SECTION 6. REPEALING CLAUSE. – Any provision of this Ordinance contrary to the existing laws, executive orders, rules and regulations which are inconsistent with this Ordinance is hereby repealed and modified accordingly.

SECTION 7. SEPARABILITY CLAUSE. – If any of the provisions of this Ordinance be declared invalid or unconstitutional, those which are not so declared shall remain in full force and effect.



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SECTION 8. EFFECTIVITY CLAUSE. – This Ordinance shall take effect upon approval of the Sangguniang Panlalawigan or after the lapse of ten (10) days from the date of submission. Copies of this Ordinance shall be posted in the bulletin boards and in other conspicuous places in all cities and municipalities of the Province.

CERTIFIED BY:


VERNA T. NAVA-PEREZ
Secretary to the Sanggunian

ATTESTED:


JOSE FERDINAND Z. CALIMLIM, JR.
Vice Governor
(Presiding Officer)

APPROVED:


AMADO I. ESPINO, III
Governor