



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
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— — — OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY — — — — —

February 26, 1993

C E R T I F I C A T I O N

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on February 26, 1993, at Lingayen, Pangasinan, the following Provincial Ordinance was approved:

PROVINCIAL ORDINANCE NO. 21

CREATING THE POSITIONS OF ONE (1) LEGISLATIVE STAFF OFFICER III, ONE (1) BOARD SECRETARY III AND ONE (1) STENOGRAPHIC REPORTER III IN THE OFFICE OF THE SECRETARIAT, SANGGUNIANG PANLALAWIGAN

Be it enacted by the Sangguniang Panlalawigan in session assembled that:

SECTION 1. The positions of one (1) Legislative Staff Officer III, one (1) Board Secretary III and one (1) Stenographic Reporter III in the Office of the Secretariat, Sangguniang Panlalawigan are hereby created;

SECTION 2. Effective upon approval of the Sangguniang Panlalawigan corresponding salaries for the above-mentioned items in Section 1 of the Ordinance will be appropriated and included in the annual plantilla;

SECTION 3. The initial salaries of the herein created positions are as follows:

1. Board Secretary III	- G-20	- ₱6,798.00/m
2. Legislative Staff Officer III	- G-16	- 4,786.00/m
3. Stenographic Reporter III	- G-11	- 3,309.00/m

SECTION 4. The above-mentioned positions are urgently needed to perform the following duties and responsibilities, to wit:

1. Legislative Staff Officer III - to assist the Secretary to the Sanggunian and the Provincial Assistant Secretary in their general duties, functions and responsibilities; and provide technical support to the Vice Governor and all SP Members in their legislative research, documentation and analyses in aid legislation, and shall perform other duties as may be assigned to him from time to time;
2. Board Secretary III - he shall provide technical and Secretarial assistance to the Provincial Vice Governor and shall; prepare official papers and/or documents which the Provincial Vice Governor and SP members may need for Board sessions, conferences, inspections, including those needed for official trips of the Presiding Officer of the Sangguniang Panlalawigan;



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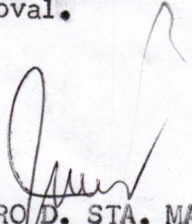
OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

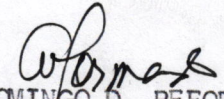
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3. Stenographic Reporter III - he shall provide technical support to the Sangguniang Panlalawigan in the preparations of stenographic notes/reports and Committee hearings, inspections and others; and, to assist the Board Secretaries and Legislative Staff Officers in their general functions in aid of legislation;

SECTION 5. EFFECTIVITY - This Ordinance shall take effect upon approval.

ATTESTED:


SP MEMBER ISIDRO D. STA. MARIA
Temporary Presiding Officer


DOMINGO D. REFORMADO
Secretary to the Sanggunian