



Republic of the Philippines
PROVINCE OF PANGASINAN
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JANETTE C. ASIS

Prov'l. Gov't. Department Head – HRMD Officer

September 27, 2022



MR. MELICIO F. PATAGUE II
Provincial Administrator
Provincial Governor's Office
Capitol Building, Capitol Compound

PROVINCIAL ADMINISTRATOR'S OFFICE	
RECEIVED BY	<u>NONALYN T. PERMITAN</u>
DATE RECEIVED	<u>9/29/2022</u> TIME <u>3:15 PM</u>
REMARKS	

Dear Mr. Patague:

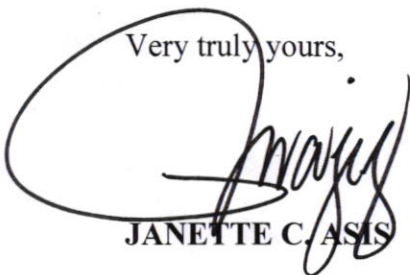
We would like to express our appreciation for facilitating the approval of the following Executive Orders to continuously sustain and institutionalize the Organizational Development Programs of the Provincial Government of Pangasinan:

1. Executive Order No. 0148, Series of 2022
Reconstituting the Composition of the Performance Management Team (PMT) of the Provincial Government of Pangasinan
2. Executive Order No. 0147, Series of 2022
Reconstituting the Composition of the Program on Awards and Incentives for Service Excellence (PRAISE)
3. Executive Order No. 0146, Series of 2022
Reconstituting the Data Privacy Team of the Provincial Government of Pangasinan
4. Executive Order No. 0159, Series of 2022
Creating the Monitoring and Evaluation Committee of the Provincial Government of Pangasinan for its Strategic Objectives and Measures
5. Executive Order No. 0160, Series of 2022
Institutionalizing the Implementation of the Morale Recovery/Values Restoration Program of the Provincial Government of Pangasinan

We will provide you with the accomplishment reports to document our implementation of the above Executive Orders.

Thank you very much.

Very truly yours,


JANETTE C. ASIS



HON. RAMON V. GUICO III
Governor

EXECUTIVE ORDER NO. 0147, SERIES OF 2022

RECONSTITUTING THE COMPOSITION OF THE PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE)

WHEREAS, Civil Service Commission issued Memorandum Circular No. 01, series of 2001 in pursuance to CSC Resolution No. 010112 dated January 10, 2001 where the commission adopts the revise policies on Program on Awards and Incentives for Service Excellence (PRAISE);

WHEREAS, Executive Order No. 0005 – 2012 dated January 26, 2012 implemented the Program on Awards and Incentives for Service Excellence (PRAISE) in the Provincial Government of Pangasinan;

WHEREAS, Provincial Ordinance No. 171 – 2013 dated June 10, 2013, An Ordinance Institutionalizing the Program on Awards and Incentives for Service Excellence (PRAISE) and Appropriating Funds Thereof stated that “the system shall be designed to encourage creativity, innovativeness, efficiency, integrity and productivity in the public service by recognizing and rewarding officials and employees, individually or in groups, offices and hospitals for their compliance and implementation of productivity and quality programs of the Provincial Government of Pangasinan”;

WHEREAS, Provincial Ordinance No. 171 – 2013 dated June 10, 2013, An Ordinance Institutionalizing the Program on Awards and Incentives for Service Excellence (PRAISE) and Appropriating Funds Thereof stated that “productivity and quality programs shall be part of organizational development using Human Resource Management and Development tools and system”;

WHEREAS, Executive Order No. 0010 – 2017 Created the Composition of the Program on Awards and Incentives for Service Excellence (PRAISE) dated January 23, 2017;

WHEREAS, Organizational Development Programs denotes the programs and activities implemented by the Human Resource Management and Development Office intended to promote employee development and engagement, relations, welfare and performance, from recruitment to retirement, which are essential to develop organizational capability and culture of continuous improvement;



HON. RAMON V. GUICO III
Governor

WHEREAS, the award categories are based on organizational development programs implemented in the Provincial Government of Pangasinan as a means to strengthen organizational capabilities and ensure a culture of continuous improvement;

WHEREAS, there is a need to reconstitute the composition of the Program on Awards and Incentives for Service Excellence (PRAISE) which shall serve as a focal team in identifying and selecting winners (offices, hospitals and employees) for each award and category based on the set criteria that is consistent with organizational development programs;

NOW, THEREFORE, I, RAMON V. GUICO III, Governor of Province of Pangasinan, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Reconstitution of the Composition of the Performance Management Team. There is hereby reorganized and reconstituted a body known and called as the Program on Awards and Incentives for Service Excellence (PRAISE) Committee.

Section 2. Composition of the Program on Awards and Incentives for Service Excellence (PRAISE) Committee. The membership of the Committee is hereby reconstituted as follows:

CHAIRPERSON	:	Provincial Administrator
VICE CHAIRPERSON	:	Human Resource Management and Development Officer
MEMBERS	:	Provincial Planning and Development Officer
		Provincial Budget Officer
		Provincial Hospital Management Services Officer

Section 3. Functions of the Program on Awards and Incentives for Service Excellence (PRAISE) Committee. The Committee shall have the following duties and responsibilities:

- a. Ensure the overall implementation of the Program on Awards and Incentives for Service Excellence (PRAISE);
- b. Provide support for the effective implementation of the activities and services relative thereto;



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- c. Deliberate the scoring of offices, hospitals and employees per award and category based on the set criteria and scoring system prepared by the monitoring and Validation Team;
- d. Identify the winners for each award and category based on the deliberation conducted;
- e. Prepare the list of winners for each award and category based on the deliberation conducted;
- f. Review the list of winners for each award and category; and
- g. Present the list of winners for each award and category to the Governor for his approval;

Section 4. Monitoring and Validation Team. The Human Resource Management and Development Office shall serve as the Monitoring and Evaluation Team, with the following duties and responsibilities:

- a. Prepare criteria for each award and category that is consistent with the implementation of organizational development programs;
- b. Conduct Quarterly Monitoring and Validation on the compliance and implementation of offices, hospitals and employees on the organizational development programs;
- c. Prepare report on the conducted Quarterly Monitoring and Validation;
- d. Consolidate results of Monitoring and Validation for four (4) quarters;
- e. Score the offices, hospitals and employees per award and category using the set criteria and scoring system based on the consolidated result of four (4) Monitoring and Validation;
- f. Prepare list of finalists with rating and ranking of offices, hospitals and employees for each award and category; and
- g. Present the list of finalists with rating and ranking of offices, hospitals and employees for each award and category to the Provincial Performance Management Team for their deliberation.

Section 5. Award Categories and Criteria. The awards shall include both competition and non-competition categories. The categories shall be based on the implemented organizational development programs and activities. The criteria shall be designed by the Monitoring and Evaluation Team based on the accomplishments and organizational milestones. Such criteria shall be prepared and reviewed in a yearly basis.

Section 6. Coverage. The Program on Awards and Incentives for Service Excellence (PRAISE) shall apply to all offices, hospitals and employees of all levels of the Provincial Government of Pangasinan, regardless of the nature of appointment (non-permanent or permanent).



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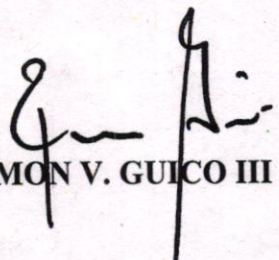
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Section 7. Repealing Clause. All Executive Orders or issuances inconsistent with the provision of this Executive Order are hereby repealed or modified accordingly.

Section 8. Separability Clause. Any portion or provision of this Executive Order that may be declared unconstitutional shall not nullify the other portions or provisions hereof provided that the remaining provisions can still subsist and be given force and effect to accomplish the objectives of this Executive Order.

Section 9. Effectivity. This Executive Order shall take effect immediately.

SO ORDERED this 20th day of September 2022, in Lingayen, Pangasinan.


RAMON V. GUICO III