



Republic of the Philippines
PROVINCE OF PANGASINAN
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on January 6, 2025, at the Session Hall, Capitol Building, Lingayen, Pangasinan the following resolution was approved:

Sponsored by SP Members Shiela Marie F. Baniqued and Vici M. Ventanilla and co-sponsored by SP Members Carolyn D. Sison, Joyce D. Fernandez and Raul R. Sabangan

RESOLUTION NO. 43-2025

DECLARING THE ANNUAL BUDGET (GENERAL FUND AND ECONOMIC ENTERPRISE) FOR CALENDAR YEAR 2025 OF BAYAMBANG, PANGASINAN, INVOLVING A TOTAL APPROPRIATION OF P651,584,937.22, OPERATIVE IN ITS ENTIRETY

WHEREAS, pursuant to Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Sangguniang Panlalawigan of Pangasinan as a legislative body of the Province is empowered to review ordinances authorizing annual or supplemental appropriations of component cities and municipalities in the manner prescribed by law;

WHEREAS, the Sangguniang Bayan of Bayambang, Pangasinan submitted its Annual Budget for Calendar Year 2025 involving total appropriations of P651,584,937.22, which was enacted on October 7, 2024 through Appropriation Ordinance Nos. 07 & 08, S-2024;

WHEREAS, the Committee on Laws and Ordinances of the Sangguniang Panlalawigan with the technical assistance of the Local Finance Committee of the Province pursuant to Section 316 of the Local Government Code of 1991, have conducted review and study on said budget with the following findings:

1. That the implementation of the Second Tranche salary adjustment to all municipal officials and employees shall be subject to the provisions of Executive Order No. 64 of the Office of the President dated August 2, 2024 and the specific guidelines and circulars for Local Government Units to be issued by the Department of Budget and Management;



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Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Resolution No. 43-2025

Page 2

2. That the grant of step increment to some municipal officials and employees shall be in accordance with CSC-DBM Joint Circular No. 1, S-2012 dated September 3, 2012 and CSC-DBM Joint Circular No. 01, S-2016 dated January 27, 2016. The appropriation for salaries of the following should therefore be adjusted as follows:

OFFICE	NAME	FROM		TO	
		SG	RATE	SG	RATE
Office of the Municipal Administrator	Mark Espino (Admin. Officer II)	11/1	313,376.00	11/2	316,436.00 (9/20/2025)
Office of the Sangguniang Bayan	Jonas Santiago (Admin. Assist. IV)	10/3	272,072.00	10/2	269,860.00 (9/5/2025)
Office of the Municipal Treasurer	Sergio Delos Santos (Admin. Aide I)	1/2	149,152.00	1/1	148,136.00
Office of the MSWDO	Vacant (Youth Dev't. Officer I)	10/3	272,072.00	10/1	267,652.00

3. That the appropriation and disbursement of Terminal Leave Benefits and Monetization of Leave Credits shall be subject to the provisions of DBM Budget Circular No. 2016-2 dated March 29, 2016 re: Computation and Funding of Terminal Leave Benefits and Monetization of Leave Credits, which provides for the new constant factor stated under Item 3.1 thereof;
4. That the disbursement of Magna Carta Benefits of Public Social Workers shall be in accordance with DBM-DSWD Joint Circular No. 1, S. 2018 dated December 27, 2018 re: Rules and Regulations on the Grant of Compensation-Related Magna Carta Benefits to Public Social Workers (PSWs);
5. That the disbursement of Magna Carta Benefits of public health workers shall be in accordance with DBM-DOH Joint Memorandum Circular No. 1, S. 2012 dated November 29, 2012 re: Rules and Regulations on the Grant of Compensation - Related Magna Carta Benefits to Public Health Workers (PHWs);
6. That the appropriation for Health Insurance Premium Contributions shall be in accordance to pertinent provisions of R.A. No. 11223 or the Universal Health Care Act approved on February 20, 2019 and its Implementing Rules and Regulations;
7. That the projects funded under the 20% of the Annual National Tax Allotment for development projects (20% Development Fund) shall be subject to the provisions of DBM-DOF-DILG Joint Memorandum Circular (JMC) No. 1 dated November 4, 2020 re "Revised Guidelines on the Appropriation and Utilization of the twenty percent (20%) of the Annual Internal Revenue Allotment for Development Projects.";



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PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Resolution No. 43-2025

Page 3

8. That the items funded out of the Local Disaster Risk Reduction and Management Fund shall be in accordance with R.A. No. 10121, known as the Philippine Disaster Risk Reduction and Management Act of 2010 and its IRR, and the DBM-NDRRM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013 re: Allocation and Utilization of the Local Disaster Risk Reduction and Management Fund (LDRRMF), and that 30% shall be set aside as Quick Response Fund;
9. That the purchase of transportation equipment shall be subject to the provisions of Budget Circular No. 2022-1 dated February 11, 2022 re: "Omnibus Guidelines on the Acquisition, Use, Rental and Replacement of Government Motor Vehicles" & Budget Circular No. 2022-1A dated March 1, 2023, (Supplemental Guidelines on the Acquisition, Use, Rental & Replacement of Government Motor Vehicles);
10. That all programs, projects and activities shall be in accordance with the approved Local Development Plan and the FY 2025 Annual Investment Program of the municipality formulated pursuant to DILG-NEDA-DBM-DOF Joint Memorandum Circular No. 1, Series of 2007 dated March 8, 2007;
11. That all procurements to be undertaken shall be subject to the pertinent provisions of R.A. No. 9184 (The Government Procurement Reform Act) and its Revised Implementing Rules and Regulations;
12. That the appropriation for Other Personnel Benefits to all qualified officials and employees of the municipality shall only be disbursed until such time that the specific guidelines granting the same shall be issued by proper authority;
13. That the excess appropriation for Personal Services shall be subject to Section 325 (a) of R.A. No. 7160, hence, filling up of vacant positions except for mandatory positions shall not be allowed;
14. That the disbursement of Longevity Pay shall be in accordance with Civil Service Commission Memorandum Circular No. 06 dated March 1, 2002 re: Revised Policies on the Grant of Loyalty Award;
15. That the appropriation and disbursement of Election Expenses shall be in accordance with COMELEC Resolution No. 10999 dated May 24, 2024;
16. That the disbursement for Communication Expenses shall be subject to the provisions of DBM Budget Circular No. 2024-2 dated August 2, 2024 re: Guidelines on the Payment of Communication Expenses of Certain Government Personnel; and



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PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Resolution No. 43-2025

Page 4

17. That the positions shall be allocated to their proper position titles in accordance with LBC No. 137, dated July 13, 2021. The positions included in the plantilla of personnel which are not in accordance with the said LBC shall be converted to their generic class titles as listed hereunder. Nevertheless, the generic position titles shall be accompanied by a parenthetical title to be used in the determination of standards, duties and functions of the positions.

Positions to be converted to their generic class titles				
Per Plantilla of Personnel			Per IOS for LGUs CY 2021 Edition	
Item No.	Position Title	SG	Position Title	SG
A. Mayor's Office				
I-27	Motorpool Supervisor II	9	Admin. Assistant III	9
I-28	Mechanic III	9	Admin. Assistant III	9
I-30	Mechanic I	4	Admin. Aide IV	4
B. Office of the Vice Mayor				
III-7	Driver	3	Admin. Aide III	3
C. Office of the Sangguniang Bayan				
IV-28	Messenger	2	Admin. Aide II	2
D. Office of the Municipal Civil Registrar				
VI-7	Bookbinder III	7	Admin. Assistant I	7
VI-13	Laborer I	1	Admin. Aide I	1
E. Office of the Municipal Accountant				
VIII-2	Senior Bookkeeper	9	Admin. Assistant III	9
F. Office of the Municipal Treasurer				
IX-20	Messenger II (Utility Worker II)	2	Admin. Aide II	2
IX-33	Laborer I	1	Admin. Aide I	2
G. Rural Health Unit II				
XIII-18	Utility Aide I	1	Admin. Aide I	1
H. MSWDO				
XIV-3	Social Welfare Officer V	24	Mun. Gov't. Department Head	24
XIV-9	Driver	3	Admin. Aide III	3
XIV-10	Laborer I	1	Admin. Aide I	1
I. Office of the Municipal Engineer				
XVI-18	Laborer I	1	Admin. Aide I	1
J. Office of the General Services Officer				
XIX-1	Mun. General Services Officer	24	Mun. Gov't. Department Head	24
XIX-6	Storekeeper I	4	Admin. Aide IV	4
K. Information and Communication Technology Office				
XX-I	IT Officer III	24	Mun. Gov't.	24
L. Local Economic Enterprise				
XXIII-47	Laborer I	1	Admin. Aide I	1
M. Ecological Solid Waste Management Office				
XXII-5	MENRO	24	Mun. Gov't.	24



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www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Resolution No. 43-2025

Page 5

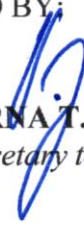
WHEREAS, the Sangguniang Panlalawigan after final evaluation, finds the same in order provided that the findings shall be complied with by the municipality;

WHEREFORE, in view of the foregoing, on motion of SP Members Shiela Marie F. Baniqued and Vici M. Ventanilla and co-sponsored by SP Members Carolyn D. Sison, Joyce D. Fernandez and Raul R. Sabangan, duly seconded, it was—

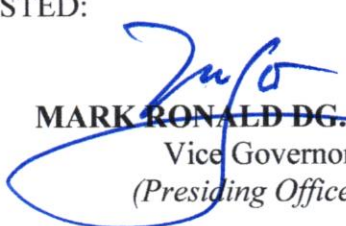
RESOLVED, as it is hereby resolved, by the Sangguniang Panlalawigan in session assembled, to declare Operative in its Entirety the Annual Budget for Calendar Year 2025 of the Municipality of Bayambang, Pangasinan;

RESOLVED FURTHER, that a copy of this resolution be furnished the Office of the Sangguniang Bayan of Bayambang, Pangasinan, for its information and guidance.

CERTIFIED BY:


VERNA T. NAVA-PEREZ
Secretary to the Sanggunian

ATTESTED:


MARK RONALD DG. LAMBINO
Vice Governor
(Presiding Officer)