



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on October 28, 2024 at the Session Hall, Capitol Building, Lingayen, Pangasinan, the following provincial ordinance was approved:

Authored by SP Member Jerry Agerico B. Rosario

PROVINCIAL ORDINANCE NO. 335-2024

AN ORDINANCE CREATING NEW POSITIONS IN PANGASINAN PROVINCIAL HOSPITAL IN THE PROVINCIAL GOVERNMENT OF PANGASINAN AND PROVIDING FUNDS THEREFOR

WHEREAS, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standard and guidelines prescribed by the Civil Service Commission;

WHEREAS, Section 468 (a) (viii) of the same Code provides that the Sangguniang Panlalawigan has the power to determine the positions and salaries including allowances and other emoluments and benefits of employees of the provincial government;

WHEREAS, the Committee on Human Resources and Development, Labor and Employment Concerns, together with the Committee on Appropriations, after a study of the proposed Panlalawigan organization of the provincial government of Pangasinan, finds it meritorious to abolish some plantilla positions in order that the hospital concerned could deliver more effective and efficient duties and responsibilities;

WHEREFORE, on motion of SP Member Jerry Agerico B. Rosario, duly seconded, it was -

Be it enacted by the Sangguniang Panlalawigan in session duly assembled that:

RAMON V. GUICO III
Governor

MARK RONALD DG. LAMBINO
Vice Governor/Presiding Officer

SHIELA MARIE F. BANQUED
Sangguniang Panlalawigan Member
(Presiding Officer Pro Tempore)

NAPOLEON C. PONTELERA, JR.
Sangguniang Panlalawigan Member
(Floor Leader)

NOEL C. BINCE
Sangguniang Panlalawigan Member
(Assistant Floor Leader)

APOLONIA DG. BACAY
Sangguniang Panlalawigan Member

(On Official Business)

PHILIP THEODORE E. CRUZ
Sangguniang Panlalawigan Member

HAIDEE S. PACHECO
Sangguniang Panlalawigan Member

VICI M. VENTANILLA
Sangguniang Panlalawigan Member

MARINOR B. DE GUZMAN
Sangguniang Panlalawigan Member

JERRY AGERICO B. ROSARIO
Sangguniang Panlalawigan Member

ROSARY GRACIA P. PEREZ-TABABA
Sangguniang Panlalawigan Member

NICHOLI JAN LOUIE Q. SISON
Sangguniang Panlalawigan Member

SALVADOR S. PEREZ, JR.
Sangguniang Panlalawigan Member

CAROLYN D. SISON
Provincial Councilor League Representative

JOYCE D. FERNANDEZ
Sangguniang Kabataan Representative

RAUL R. SABANGAN
Liga ng mga Barangay Interim Presiding Officer

VERNA C. NAVA-PEREZ
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Provincial Ordinance No. 335-2024

Page 2

Section 1. Creation. The following positions are hereby created:

Hospital	Position Title	Salary Grade
Pangasinan Provincial Hospital	(4) Medical Specialist II	23
	(2) Medical Specialist II (Part-Time)	23
	(2) Medical Specialist III	24
	(18) Medical Officer III	21

Section 2. Qualification. The Qualifications of the new positions are as follows:

	Position	Education	Experience	Training	Eligibility
1	Medical Specialist III (2) - 1 OB-GYN as Department Head - 1 Pedia as Department Head	Doctor of Medicine	2 years of relevant experience	8 hours of relevant training	RA 1080
2	Medical Specialist II (4) - 1 Fellow in OB-GYN as Training Officer; - 1 Fellow in OB-GYN as Consultant - 1 Fellow in Pediatrics as Training Officer; - 1 Fellow in Pediatrics as Consultant	Doctor of Medicine	1 year of relevant experience	4 hours of relevant training	RA 1080
3	Medical Specialist II (Part-time) (2) - 1 Part-time (Pedia Cardiologist) - 1 Part-time (Obstetric Ultrasonologist)	Doctor of Medicine	1 year of relevant experience	4 hours of relevant training	RA 1080
4	Medical Officer III (Temporary) - 9 OB-GYN Residents - 9 Pedia Residents <i>Note: Six (6) Additional Residents will come from vacant MO III available positions</i> <i>Three (3) OB-GYN Residents;</i> <i>Three (3) Pedia Residents</i>	Doctor of Medicine	None Required	None Required	RA 1080

RAMON V. GUICO III
Governor

MARK RONALD DG. LAMBINO
Vice Governor/Presiding Officer

SHIELA MARIE F. BANIQUED
Sangguniang Panlalawigan Member
(Presiding Officer Pro Tempore)

NAPOLEON C. FONTELEBA, JR.
Sangguniang Panlalawigan Member
(Floor Leader)

NOEL C. BINCE
Sangguniang Panlalawigan Member
(Assistant Floor Leader)

APOLONIA DG. BACAY
Sangguniang Panlalawigan Member

(On Official Business)

PHILIP THEODORE E. CRUZ
Sangguniang Panlalawigan Member

HAIDEE S. PACHECO
Sangguniang Panlalawigan Member

VICI M. VENTANILLA
Sangguniang Panlalawigan Member

MARINOR B. DE GUZMAN
Sangguniang Panlalawigan Member

JERRY AGERICO B. ROSARIO
Sangguniang Panlalawigan Member

ROSARY GRACIE F. PEREZ-TABABA
Sangguniang Panlalawigan Member

NICHOLI JAN LOUIE Q. SISON
Sangguniang Panlalawigan Member

SALVADOR S. PEREZ, JR.
Sangguniang Panlalawigan Member

CAROLYN D. SISON
Provincial Councilor League Representative

JOYCE B. FERNANDEZ
Sangguniang Kabataan Representative

RAUL R. SABANGAN
Liga ng mga Barangay Interim Presiding Officer

VERNA T NAVA-PEREZ
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

RAMON V. GUICO III
Governor

MARK RONALD DG. LAMBINO
Vice Governor/Presiding Officer

SHIELA MARIE F. BANIQUED
Sangguniang Panlalawigan Member
(Presiding Officer Pro Tempore)

NAPOLEON C. PONTEJERA, JR.
Sangguniang Panlalawigan Member
(Floor Leader)

NOEL C. BINCE
Sangguniang Panlalawigan Member
(Assistant Floor Leader)

APOLONIA DG. BACAY
Sangguniang Panlalawigan Member

(On Official Business)

PHILIP THEODORE E. CRUZ
Sangguniang Panlalawigan Member

HAIDEE S. PACHECO
Sangguniang Panlalawigan Member

VICIM VENTANILLA
Sangguniang Panlalawigan Member

MARINOR B. DE GUZMAN
Sangguniang Panlalawigan Member

JERRY AGERICO B. ROSARIO
Sangguniang Panlalawigan Member

ROSARY GRACIA P. PEREZ-TABABA
Sangguniang Panlalawigan Member

NICHOLI JAN LOUIE Q. SISON
Sangguniang Panlalawigan Member

SALVADOR S. PEREZ, JR.
Sangguniang Panlalawigan Member

CAROLYN D. SISON
Provincial Councilor League Representative

JOYCE D. FERNANDEZ
Sangguniang Kabataan Representative

RAUL R. SABANGAN
Liga ng mga Barangay Interim Presiding Officer

VERNA T. NAVA-PEREZ
Secretary to the Sanggunian

Provincial Ordinance No. 335-2024
Page 3

Section 3. Duties and Responsibilities. The new positions shall have the following duties and responsibilities:

1. Medical Specialist III

1. To oversee/manage the day to day operations of the department.\to attend management meeting.
2. To attend management Meeting
3. To answer referrals of residents in the management of patients.
4. To create and implement policies of the department.
5. To conduct clinical rounds to the Residency Training Program

2. Medical Specialist II

1. To help Department Head oversee and manage the day to day operations of the department
2. To represent the Department Head if the latter is not available.
3. To help implement the necessary steps in the Residency Training Program.
4. To answer referrals of the residents.
5. To conduct clinical rounds in the Department
6. To perform other functions.

3. Medical Officer III

1. To go on 24-hour duty as resident physician of the department
2. To take history and physical examination of patients
3. To admit patients if needed
4. To manage OPD and admitted patients
5. To answer referrals of other Departments
6. Attend to Medico-legal cases if summoned.
7. To perform other functions.

Section 4. Job Description

1. Medical Specialist III Department Head:

- Supervises the proper operation of a clinical department, directs and formulates well organized programming education for residents and medical interns undergoing training in the department.
- Recommends to the chief of hospital, administrative remedies and procedures for improvement of the clinical service of the institution.
- Responsible for proper management and maintains good relationship in the department.
- Lays down policies, establishes and maintains a standard in medical technique in accordance with the policies of the Department of Health which can be recorded when deemed necessary. Coordinates scientific and professional activities of the department, coordinates with other department of the hospital.



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Provincial Ordinance No. 335-2024

Page 4

RAMON V. GUICO III
Governor

MARK RONALD DG. LAMBINO
Vice Governor/Presiding Officer

SHIELA MARIE F. BANIQUED
Sangguniang Panlalawigan Member
(Presiding Officer Pro Tempore)

NAPOLEON C. MONTELERA, JR.
Sangguniang Panlalawigan Member
(Floor Leader)

NOEL C. BINCE
Sangguniang Panlalawigan Member
(Assistant Floor Leader)

APOLONIA DG. BACAY
Sangguniang Panlalawigan Member

(On Official Business)

PHILIP THEODORE E. CRUZ
Sangguniang Panlalawigan Member

HAIDEE S. PACHECO
Sangguniang Panlalawigan Member

VICI M. VENTANILLA
Sangguniang Panlalawigan Member

MARINOR B. DE GUZMAN
Sangguniang Panlalawigan Member

JERRY AGERICO B. ROSARIO
Sangguniang Panlalawigan Member

ROSARY GRACIA F. PEREZ-TABABA
Sangguniang Panlalawigan Member

NICHOLI JAN LOUIE Q. SISON
Sangguniang Panlalawigan Member

SALVADOR S. PEREZ, JR.
Sangguniang Panlalawigan Member

CAROLYN D. SISON
Provincial Councilor League Representative

JOYCE D. FERNANDEZ
Sangguniang Kabataan Representative

RAUL R. SABANGAN
Liga ng mga Barangay Interim Presiding Officer

VERNA T. NAVA-PEREZ
Secretary to the Sanggunian

- Creates department subcommittees and has the authority to remove or replace a subcommittee and its members in accordance to the department's needs.
- Monitors the policy compliance and acts in rectifying any recognized inadequacies that arise from given responsibilities of each respective level of training.
- Attends the monthly department heads meeting and is the primary representative of the department in interhospital, interagency and interdepartmental concerns.
- Has the authority to terminate the contract of a resident or an Affiliate Consultant should their performance or behavior not meet the standards set forth by the department.
- The final signatory for the promotion of residents and recommendation of consultant's renewal.
- Plans the annual department activities including staff meeting, convention, examinations and conferences.

COMPETENCIES

- Achieving High Standards
- Case Management
- Developing Personal and Organizational Capability
- Diversity Management
- Equipment, Materials and Supplies Management
- Patient-Centered Care
- People Management
- Technical Consulting

2. Medical Specialist II Training Officers:

- Responsible in formulating guidelines and principles that will sustain the dynamic training program of the residents.
- Ensure that all residents are appropriately being trained and observed, clinically and surgically.
- Evaluates the clinical and surgical competencies of each resident in training, and documents by compiling the grades (written, oral, surgical and attitude) per year level.
- Reviews department guidelines in cases of incompetent and inefficient resident/s. Revises such guidelines together with the consultant staff for their improvement.
- Make sure that the residents in training perform their duties in accordance with the code of ethics.
- Identifies problems and suggest resolutions to enhance the quality of training and health care provided by the residents.
- Attends the Training Officers meeting.
- Serves as a co-signatory for letters concerning the department's training, promotion, renewal and other concerns.



OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Provincial Ordinance No. 335-2024

Page 5

RAMON V. GUICO III
Governor

MARK RONALD DG. LAMBINO
Vice Governor/Presiding Officer

SHIELA MARIE F. BANIQUED
Sangguniang Panlalawigan Member
(Presiding Officer Pro Tempore)

NAPOLEON C. FONTALERA, JR.
Sangguniang Panlalawigan Member
(Floor Leader)

NOEL C. BINCE
Sangguniang Panlalawigan Member
(Assistant Floor Leader)

APOLONIA DG. BACAY
Sangguniang Panlalawigan Member

(On Official Business)

PHILIP THEODORE E. CRUZ
Sangguniang Panlalawigan Member

HAIDEE S. PACHECO
Sangguniang Panlalawigan Member

VICI M. VENTANILLA
Sangguniang Panlalawigan Member

MARINOR B. DE GUZMAN
Sangguniang Panlalawigan Member

JERRY AGERICO B. ROSARIO
Sangguniang Panlalawigan Member

ROSARY GRACIA P. PEREZ-TABABA
Sangguniang Panlalawigan Member

NICHOLI JAN LOUIE Q. SISON
Sangguniang Panlalawigan Member

SALVADOR S. PEREZ, JR.
Sangguniang Panlalawigan Member

CAROLYN D. SISON
Provincial Councilor League Representative

JOYCE B. FERNANDEZ
Sangguniang Kabataan Representative

RAUL R. SABANGAN
Liga ng mga Barangay Interim Presiding Officer

VERNA T NAVA-PEREZ
Secretary to the Sanggunian

COMPETENCIES

- Achieving High Standards
- Case Management
- Developing Personal and Organizational Capability
- Diversity Management
- Patient-Centered Care
- People Management
- Technical Consulting

3. Medical Specialist II Consultants:

- Responsible in teaching and guiding the residents based on training guidelines.
- Evaluates the clinical and surgical competencies of each resident during their duty, written and oral exams.
- Attends weekly Departmental Conferences (e.g. Audit conferences, Mortality and morbidity Conference) via zoom or face to face.

COMPETENCIES

- Achieving High Standards
- Case Management
- Developing Personal and Organizational Capability
- Diversity Management
- Patient-Centered Care
- People Management
- Technical Consulting

4. Medical Specialist II (Part-time) (Obstetric Ultrasonologist)

- Recognize basic OB-GYN ultrasound parameters
- Correlate ultrasound findings with the clinical presentation of the patient
- Be able to interpret ultrasound reports and provide its clinical significance
- Make an ultrasound report with guidance of a certified OB-GYN sonologist

COMPETENCIES

- Achieving High Standards
- Diversity Management
- Patient-Centered Care
- People Management
- Technical Consulting



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Provincial Ordinance No. 335-2024

Page 6

RAMON V. GUICO III
Governor

MARK RONALD DG. LAMBINO
Vice Governor/Presiding Officer

SHIELA MARIE F. BANIQUED
Sangguniang Panlalawigan Member
(Presiding Officer Pro Tempore)

NAPOLEON C. FONTELERA, JR.
Sangguniang Panlalawigan Member
(Floor Leader)

NOEL C. BINCE
Sangguniang Panlalawigan Member
(Assistant Floor Leader)

APOLONIA DG. BACAY
Sangguniang Panlalawigan Member

(On Official Business)

PHILIP THEODORE E. CRUZ
Sangguniang Panlalawigan Member

HAIDEE S. PACHECO
Sangguniang Panlalawigan Member

VICI M. YENTANILLA
Sangguniang Panlalawigan Member

MARINOR B. DE GUZMAN
Sangguniang Panlalawigan Member

JERRY AGERICO B. ROSARIO
Sangguniang Panlalawigan Member

ROSARY GRACIA P. PEREZ-TABABA
Sangguniang Panlalawigan Member

NICHOLI JAN LOUIE Q. SISON
Sangguniang Panlalawigan Member

SALVADOR S. PEREZ, JR.
Sangguniang Panlalawigan Member

CAROLYN D. SISON
Provincial Councilor League Representative

JOYCE D. FERNANDEZ
Sangguniang Kabataan Representative

RAUL R. SABANGAN
Liga ng mga Barangay Interim Presiding Officer

VERNA T NAVA-PEREZ
Secretary to the Sanggunian

5. Medical Specialist II (Part-time) (Pediatric Cardiologist)

- Diagnoses and treats diseases of heart and its functions.
- Evaluates patients, performing examinations to find symptoms indicative of heart disorders, using medical instruments and equipment.
- Studies diagnostic images and electrocardiograph recordings to aid in making diagnoses.

COMPETENCIES

- Achieving High Standards
- Diversity Management
- Patient-Centered Care
- People Management
- Technical Consulting

6. Medical Specialist II (Part-time) (Pediatric Cardiologist)

- Attends to emergency calls on field.
- Performs medical examinations and requests for diagnostic work-ups or laboratory examinations as needed to diagnose health ailments.
- Assists and/or performs surgical operations within own limitations as determined by the Chief of Hospital or Head of Department.
- Conducts daily rounds to observe the progress and condition of patients.
- Prescribes medicine and treatment procedures and techniques within his/ her field of specialization.
- Seeks information for treating difficult and complicated medical cases through consultation with supervising officers.
- Disseminates information during medical conferences.
- Accomplishes relevant medical documentation such as clinical records upon admission and discharge of patients, as well as medical, legal, birth, or death certificates.
- Educates medical and paramedical students, and trains and mentors medical students, externs, and intern physicians on a particular field of medicine.
- Attends to medico legal cases and responds to court calls.
- Conducts and participates in hospital research projects.
- Performs other related functions as may be assigned.

COMPETENCIES

- Achieving High Standards
- Case Management
- Developing Personal and Organizational Capability
- Diversity Management
- Patient-Centered Care
- People Management



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY


RAMON V. GUICO III
Governor

Provincial Ordinance No. 335-2024
Page 7

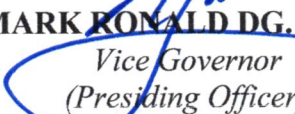
Section 5. Funding. The personal services requirements of the new positions shall be appropriated in the Annual Budget of the Fiscal year 2025.

Section 6. Effectivity. This Ordinance shall take effect on January 1, 2025.

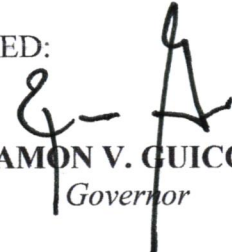
CERTIFIED BY:


VERNA T. NAVA-PEREZ
Secretary to the Sanggunian

ATTESTED:


MARK RONALD DG. LAMBINO
Vice Governor
(Presiding Officer)

APPROVED:


RAMON V. GUICO III
Governor

MARK RONALD DG. LAMBINO
Vice Governor/Presiding Officer

SHIELA MARIE F. BANIQUED
Sangguniang Panlalawigan Member
(Presiding Officer Pro Tempore)

NAPOLEON C. FONTALERA, JR.
Sangguniang Panlalawigan Member
(Floor Leader)

NOEL C. BINCE
Sangguniang Panlalawigan Member
(Assistant Floor Leader)

APOLONIA DG. BACAY
Sangguniang Panlalawigan Member

(On Official Business)

PHILIP THEODORE E. CRUZ
Sangguniang Panlalawigan Member

HAIDEE S. PACHECO
Sangguniang Panlalawigan Member

VICI M. VENTANILLA
Sangguniang Panlalawigan Member

MARINOR B. DE GUZMAN
Sangguniang Panlalawigan Member

JERRY AGERICO B. ROSARIO
Sangguniang Panlalawigan Member

ROSARY GRACIA P. PEREZ-TABABA
Sangguniang Panlalawigan Member

NICHOLI JAN LOUIE Q. SISON
Sangguniang Panlalawigan Member

SALVADOR S. PEREZ, JR.
Sangguniang Panlalawigan Member

CAROLYN D. SISON
Provincial Councilor League Representative

JOYCE D. FERNANDEZ
Sangguniang Kabataan Representative

RAUL R. SABANGAN
Liga ng mga Barangay Interim Presiding Officer

VERNA T NAVA-PEREZ
Secretary to the Sanggunian