



Republic of the Philippines  
PROVINCE OF PANGASINAN  
Lingayen  
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## OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

# CERTIFICATION

TO WHOM IT MAY CONCERN:

*THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on October 28, 2024 at the Session Hall, Capitol Building, Lingayen, Pangasinan, the following provincial ordinance was approved:*

Authored by SP Member Jerry Agerico B. Rosario

### PROVINCIAL ORDINANCE NO. 334-2024

#### AN ORDINANCE RECLASSIFYING TWO (2) VACANT POSITIONS IN THE OFFICE OF THE PROVINCIAL PLANNING AND DEVELOPMENT COORDINATOR IN THE PROVINCIAL GOVERNMENT

**WHEREAS**, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standard and guidelines prescribed by the Civil Service Commission;

**WHEREAS**, Section 468 (a) (viii) of the same Code provides that the Sangguniang Panlalawigan has the power to determine the positions and salaries including allowances and other emoluments and benefits of employees of the provincial government;

**WHEREAS**, the Committee on Human Resources and Development, Labor and Employment Concerns, together with the Committee on Appropriations, after a study of the proposed organization of the plantilla positions of Pangasinan, finds it meritorious to reclassify the following plantilla positions in order that the office concerned could deliver more effective and efficient duties and responsibilities;

**WHEREFORE**, on motion of SP Member Jerry Agerico B. Rosario, duly seconded, it was -

Be it enacted by the Sangguniang Panlalawigan in session assembled that:

**Section 1.** The positions are hereby reclassified in the Office of the Provincial Planning and Development Coordinator:

RAMON V. GUICO III  
Governor

MARK RONALD DG. LAMBINO  
Vice Governor/Presiding Officer

SHIELA MARIE F. BANIQUED  
Sangguniang Panlalawigan Member  
(Presiding Officer Pro Tempore)

NAPOLEON C. FOSTELERA, JR.  
Sangguniang Panlalawigan Member  
(Floor Leader)

NOEL C. BINCE  
Sangguniang Panlalawigan Member  
(Assistant Floor Leader)

APOLONIA DG. BACAY  
Sangguniang Panlalawigan Member

(On Official Business)

PHILIP THEODORE E. CRUZ  
Sangguniang Panlalawigan Member

HAIDEE S. PACHECO  
Sangguniang Panlalawigan Member

VICI M. VENTANILLA  
Sangguniang Panlalawigan Member

MARINOR B. DE GUZMAN  
Sangguniang Panlalawigan Member

JERRY AGERICO B. ROSARIO  
Sangguniang Panlalawigan Member

ROSARY GRACIA P. PEREZ-TABABA  
Sangguniang Panlalawigan Member

NICHOLI JAN LOUIE Q. SISON  
Sangguniang Panlalawigan Member

SALVADOR S. PEREZ, JR.  
Sangguniang Panlalawigan Member

CAROLYN D. SISON  
Provincial Councilor League Representative

JOYCE D. FERNANDEZ  
Sangguniang Kabataan Representative

RAUL R. SABANGAN  
Liga ng mga Barangay Interim Presiding Officer

VERNA T NAVA-PEREZ  
Secretary to the Sanggunian



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*Provincial Ordinance No. 334-2024*

*Page 2*

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Item No.	Position Title (From)	Position Title (To)	Salary Grade
26	Construction and Maintenance General Foreman	Project Development Officer I (Infrastructure Division)	11
27	Draftsman III	Project Development Officer I (Infrastructure Division)	11

**Section 2.** The Qualifications of the reclassified positions are as follows:

Qualification Standards:			
Education	Training	Experience	Eligibility
Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility

**Section 3:** The reclassified positions shall have the following job description, duties and responsibilities, and competencies:

### 3.1. Job Description

The position is responsible in developing performance expectations and performance agreement, formulating strategies that are achievable and cost-effective and gathering of relevant information leading to the development of alternative solutions.

The employee receives continuous supervision but can have a reasonable degree of independence at work and refers complicated matters for advice. They perform decision made by their immediate supervisor. Employees at this level are answerable to their supervisors for the performance of their roles and functions and to produce the desired output.

### 3.2. Duties and Responsibilities

1. Perform technical tasks in the implementation and monitoring of infrastructure programs;
2. Consolidate and Prepare Quarterly, Semestral and Annual Reports;
3. Facilitate the implementation of the various programs, projects, and activities;
4. Provide technical assistance in the implementation of infrastructure programs, projects, and activities; and
5. Performs other functions as may be assigned.



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*Provincial Ordinance No. 334-2024*  
 Page 3

**3.3. Competencies**

Core Competencies	Competency Level	Functional Competencies	Competency Level	Leadership Competencies	Competency Level
1. God-centered 2. Resilience 3. Innovation 4. Integrity 5. Commitment 6. Excellence 7. Patriotism	Level II (Intermediate)	1. Planning Skills 2. Coordination Skills 3. Project Management Skills 4. Risk Management 5. Monitoring and Evaluation	Level II (Intermediate)	None required	None required

**Section 4.** The reclassified position titles are already incorporated in the General Fund Annual Budget of the Province for CY 2025.

**Section 5.** Effectivity. This Ordinance shall take effect on January 1, 2025.

CERTIFIED BY:

**VERNA T. NAVA-PEREZ**  
*Secretary to the Sanggunian*

ATTESTED:

**MARK RONALD DG. LAMBINO**  
*Vice Governor*  
*(Presiding Officer)*

APPROVED:

**RAMON V. GUICO III**  
*Governor*

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