



Republic of the Philippines  
PROVINCE OF PANGASINAN  
*Lingayen*  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

# CERTIFICATION

**TO WHOM IT MAY CONCERN:**

*THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on April 22, 2024 at the Session Hall, Capitol Building, Lingayen, Pangasinan, the following resolution was approved:*

Sponsored by SP Members Napoleon C. Fontelera, Jr. and Apolonia DG. Bacay  
and co-sponsored by SP Members Carolyn D. Sison, Joyce D. Fernandez  
and Raul R. Sabangan

**RESOLUTION NO. 458-2024**

**DECLARING THE ANNUAL BUDGET FOR CALENDAR YEAR 2024  
OF SUAL, PANGASINAN INVOLVING A TOTAL APPROPRIATION  
OF P520,000,000.00, OPERATIVE IN ITS ENTIRETY**

**WHEREAS**, pursuant to Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Sangguniang Panlalawigan of Pangasinan as a legislative body of the Province is empowered to review ordinances authorizing annual or supplemental appropriations of component cities and municipalities in the manner prescribed by law;

**WHEREAS**, the Sangguniang Bayan of Sual, Pangasinan submitted its Annual Budget for Calendar Year 2024 involving total appropriations of Php520,000,000.00 which was enacted on December 18, 2023 through Appropriation Ordinance No. 01-2024;

**WHEREAS**, the Committee on Laws and Ordinances of the Sangguniang Panlalawigan with the technical assistance of the Local Finance Committee of the Province pursuant to Section 316 of the Local Government Code of 1991, have conducted review and study on said budget with the following findings:

1. That the projects under the 20% of the Annual National Tax Allotment for Development Projects (20% Development Fund) shall be subject to the provisions of DBM-DOF-DILG Joint Memorandum Circular (JMC) No. 1 dated November 4, 2020. Re: Revised Guidelines on the Appropriation and Utilization of the twenty percent (20%) of the Annual Internal Revenue Allotment for Development Projects;
2. That all procurements to be undertaken shall be subject to the pertinent provisions of R.A. No. 9184 (The Government Procurement Reform Act) and its revised Implementing Rules and Regulations;



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3. That all programs, projects and activities shall be in accordance with the approved Local Development Plan and the FY 2024 Annual Investment Program of the municipality formulated pursuant to DILG-NEDA-DBM-DOF Joint Memorandum Circular No. 1, Series of 2007 dated 08 March 2007;
4. That the appropriation for Public Affairs Fund shall be spent solely for public purposes and no amount shall be applied for religious or private purposes pursuant to Sections 305 (b) and 335 of R.A. No. 7160, and shall be broken down into appropriate objects of expenditures, as may be applicable, in accordance with the Revised Chart of Accounts for LGUs under COA Circular 2015-009 dated December 1, 2015;
5. That the items funded out of the Local Disaster Risk Reduction and Management Fund shall be in accordance with R.A. No. 10121 known as the Philippine Disaster Risk Reduction and Management Act of 2010 and its IRR, and the DBM-NDRRM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013 re: Allocation and Utilization of the Local Disaster Risk Reduction and Management Fund (LDRRMF), and that 30% shall be set aside as Quick Response Fund;
6. That the appropriation for Terminal Leave Benefits and Monetization of Leave Credits shall be subject to the provisions of DBM Budget Circular No. 2013-1 dated April 12, 2013 and Budget Circular No. 2016-2 dated March 29, 2016 re: Computation and Funding of Terminal Leave Benefits and Monetization of Leave Credits, which provides for the new constant factor stated under 3.1 thereof;
7. That the grant of step increment to some municipal employees and elective officials shall be in accordance with the CSC-DBM Joint Circular No. 01, S. 2012 dated September 3, 2012 and CSC-DBM Joint Circular No. 01, S. 2016 dated January 27, 2016. The appropriation for salaries of the following employees should therefore be adjusted as follows:



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| Office   | Name/Position   | From  | To                     |
|--|---|---|------------------------|
| Municipal Accountant   | Danielle Faith S. Costales<br><i>Administrative Assistant III</i> | SG-9/2<br>P230,088.00                                     | SG-9/2<br>P230,988.00  |
|  | Municipal Treasurer   | Vacant<br><i>Revenue Collection Clerk III</i>             | SG-9/1<br>P241,872.00  |
| Villamor Ranches, Jr.<br><i>Revenue Collection Clerk III</i> |   | SG-9/2<br>P230,088.00                                     | SG-9/2<br>P230,988.00  |
| Baby Ruth E. Etrata<br><i>Revenue Collection Clerk III</i>   |   | SG-9/2<br>P230,088.00                                     | SG-9/2<br>P230,988.00  |
| Rojiena Mae B. Lazo<br><i>Revenue Collection Clerk III</i>   |   | SG-9/1<br>P228,080.00                                     | SG-9/1<br>P229,080.00  |
| Municipal Assessor   |   | Marissa B. Ancheta<br><i>Administrative Assistant III</i> | SG-9/2<br>P230,088.00  |
| MHO  | Francisca U. Abella<br><i>Midwife III</i>                         | SG-13/1<br>P375,840.00                                    | SG-13/2<br>P379,596.00 |
|  | Richelle R. Bainco<br><i>Midwife I</i>                            | SG-9/2<br>P255,648.00                                     | SG-9/2<br>P256,656.00  |
|  | Aljon B. De Guzman<br><i>Administrative Aide IV (Clerk II)</i>    | SG-4/2<br>P188,472.00                                     | SG-4/1<br>P187,032.00  |
|  | Shelyn Mae D. Ramos<br><i>Midwife I</i>                           | SG-9/1<br>P253,548.00                                     | SG-9/1<br>P254,532.00  |
|  | Regine S. Dela Cruz<br><i>Midwife I</i>                           | SG-9/1<br>P253,548.00                                     | SG-9/1<br>P254,532.00  |
| MSWDO  | Aida D. Ulanday<br><i>Day Care Worker II</i>                      | SG-8/3<br>P217,164.00                                     | SG-8/3<br>P217,128.00  |
|  | Julie T. Dulatre<br><i>Social Welfare Aide</i>                    | SG-4/1<br>P169,620.00                                     | SG-4/2<br>P168,324.00  |
| Mayor's Office (Business Permits and Licensing Office)       | Vacant<br><i>Licensing Officer II</i>                             | SG-15/1<br>P296,599.00                                    | SG-15/1<br>P296,613.00 |

8. That the deficiency in the annual appropriation for Discretionary Expenses in the amount of P25,000.00 or equivalent to two percent (2%) of the actual receipts derived from basic real property tax in the preceding calendar year pursuant to Section 325 (h) of the Local Government Code;
9. That the purchase of service vehicle shall be in accordance with the provisions of DBM Budget Circular No. 2022-1 dated February 11, 2022. (Omnibus guidelines on the acquisition, use, rental, and replacement of Government motor vehicles);
10. That the following plantilla positions should be converted to their generic class titles pursuant to Local Budget Circular No. 137 dated July 13, 2021 (Index of Occupational Services, Position, Titles and Salary Grades in Local Government (IOS-LGU), CY 2021 Edition):



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| Per Plantilla of Personnel  | Per IOS for LGUs CY 2021 Edition                           |
|---|--|
| <u>A. Office of the SB Secretary</u><br>1. Stenographer                           | Administrative Aide VI                                     |
| <u>B. GSO</u><br>1. Electrician II<br>2. Labor Foreman                            | Administrative Aide VI<br>Administrative Aide VI           |
| <u>C. Mun. Accountant's Office</u><br>1. Bookbinder IV<br>2. Accounting Clerk III | Administrative Assistant IV<br>Administrative Assistant II |
| <u>D. MTO</u><br>1. Cash Clerk I<br>2. Liaison Aide IV                            | Administrative Aide IV<br>Administrative Aide IV           |

11. That the disbursement of Magna Carta Benefits of public health workers shall be in accordance with DBM-DOH Joint Memorandum Circular No. 1, s. 2012 dated November 29, 2012 re: Rules and Regulations on the Grant of Compensation - Related Magna Carta Benefits to Public Health Workers (PHWs); and

12. That the grant of Hazard Pay to Public Health Workers shall be in accordance with the rates authorized under Implementing Rules and Regulations of R.A. No. 7305 (Magna Carta for Public Health Workers).

**WHEREAS**, the Sangguniang Panlalawigan after final evaluation, finds the same in order provided that the findings shall be complied with by the municipality;

**WHEREFORE**, in view of the foregoing, on motion of SP Members Napoleon C. Fontelera, Jr. and Apolonia DG. Bacay and co-sponsored by SP Members Carolyn D. Sison, Joyce D. Fernandez and Raul R. Sabangan., duly seconded, it was—

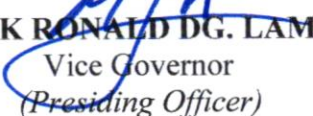
**RESOLVED**, as it is hereby resolved, by the Sangguniang Panlalawigan in session assembled, to declare Operative in its Entirety the Annual Budget for Calendar Year 2024 of Sual, Pangasinan;

**RESOLVED FURTHER**, that a copy of this resolution be furnished the Office of the Sangguniang Bayan of Sual, Pangasinan, for its information and guidance.

CERTIFIED BY:

**VERNA T. NAVA-PEREZ**  
*Secretary to the Sanggunian*

ATTESTED:

  
**MARK RONALD DG. LAMBINO**  
Vice Governor  
(Presiding Officer)