



Republic of the Philippines  
PROVINCE OF PANGASINAN  
*Lingayen*  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

# CERTIFICATION

**TO WHOM IT MAY CONCERN:**

*THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on February 26, 2024 at the Session Hall, Capitol Building, Lingayen, Pangasinan, the following resolution was approved:*

Sponsored by SP Members Noel C. Bince and Salvador S. Perez, Jr. and co-sponsored by Arthur C. Celeste, Jr., Joyce D. Fernandez and Raul R. Sabangan

**RESOLUTION NO. 304-2024**

**DECLARING THE ANNUAL BUDGET FOR CALENDAR YEAR 2024 OF TAYUG, PANGASINAN INVOLVING A TOTAL APPROPRIATION OF P230,296,777.00, INOPERATIVE IN PART**

**WHEREAS**, pursuant to Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Sangguniang Panlalawigan of Pangasinan as a legislative body of the Province is empowered to review ordinances authorizing annual or supplemental appropriations of component cities and municipalities in the manner prescribed by law;

**WHEREAS**, the Sangguniang Bayan of Tayug, Pangasinan submitted its Annual Budget for Calendar Year 2024 involving total appropriations of Php230,296,777.00, which was enacted on November 6, 2023 through Appropriation Ordinance No. 2023-003;

**WHEREAS**, the Committee on Laws and Ordinances of the Sangguniang Panlalawigan with the technical assistance of the Local Finance Committee of the Province pursuant to Section 316 of the Local Government Code of 1991, have conducted review and study on said budget with the following findings:

1. That item funded out of the Local Disaster Risk Reduction and Management Fund shall be in accordance with R.A. No. 10121 known as the Philippine Disaster Risk Reduction and Management Act of 2010 and its IRR, and the DBM-NDRRM-DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013 re: Allocation and Utilization of the Local Disaster Risk Reduction and Management Fund (LDRRMF) and that 30% shall be set aside as Quick Response Fund;



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2. That the purchase of Motor Vehicle/s shall be subject to the provisions of Budget Circular No. 2022-1 dated February 11, 2022 re: "Omnibus Guidelines on the Acquisition, Use, Rental and Replacement of Government Motor Vehicles";
3. That the utilization of appropriations from 20% of the Annual National Tax Allotment (20% Development Fund) shall be in accordance with the provisions of DBM-DOF-DILG Joint Memorandum Circular (JMC) No. 1 dated November 4, 2020 re: Revised Guidelines on the Appropriation and Utilization of Twenty Percent (20%) of the Annual Internal Revenue Allotment (IRA) for Development Projects;
4. That all procurement to be undertaken shall strictly be subject to the pertinent provisions of R.A. 9184 (The Government Procurement Reform Act) and its revised Implementing Rules and Regulations;
5. That the appropriation for Terminal Leave Benefits (TLB) shall be subject to the provisions of DBM Budget Circular No. 2016-2 dated March 29, 2016 re: Computation and Funding of Terminal Leave Benefits and Monetization of Leave Credits, which provides for the new constant factor stated under Item 3.1 thereof;
6. That all programs, project and activities shall be in accordance with the approved Local Development Plan and the FY 2024 Annual Investment Program of the municipality formulated pursuant to DILG-NEDA-DBM-DOF Joint Memorandum Circular No. 1 series of 2001 dated March 8, 2007;
7. That the municipality appropriated 5% Local Disaster Risk Reduction and Management Fund (LDRRMF) amounting to P862,500.00 under Economic Enterprise. The budgetary requirement under Section 324(d) of the Local Government Code, as amended by RA No. 10121 will not apply to the Local Economic Enterprise budget because the LEE income is specific for LEE operations and not for regular LGU operations; and
8. The committee reiterates its recommendations that the grant of step increment to some municipal officials and employees shall be in accordance with DBM-CSC Joint Circular No. 1, S-2012 dated September 3, 2012 and CSC-DBM Joint Circular No. 01, S-2016 dated January 27, 2016. The appropriation for salaries of the following employees should therefore be adjusted as follows:





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Item No.	NAME & POSITION	FROM		TO	
		Salary	Salary per	Salary	Salary per
		Grade	Month	Grade	Month
	<b>OFFICE OF THE MAYOR:</b> Warlie E. Adloc Administrative Aide IV	G-4/1	12,469.00	G-4/3	12,662.00 (07-12-2024)
	<b>OFFICE OF THE HRMO:</b> Hyacinth C. Tapiz Chief Administrative Officer	G-24/5	76,884.00	G-24/6	78,139.00 (11-25-2024)
	<b>OFFICE OF THE SANGGUNIANG BAYAN:</b> Madilyn C. Ramirez SB Member	G-24/3	74,434.00	G-24/2	73,238.00
	Jemima Lael T. Javier Local Legislative Staff Officer I	G-11/1	21,600.00	G-11/2	21,827.00 (11-23-2024)
	Julius Aquino Administrative Aide I	G-1/1	10,400.00	G-1/2	10,487.00 (10-26-2024)
	<b>OFFICE OF THE TREASURER:</b> Ilene A. Asprer Revenue Collection Clerk II	G-7/1	14,896.00	G-7/2	15,010.00 (9-01-2024)
	Nora A. Ebreo Revenue Collection Clerk I	G-5/7	13,387.00	G-5/7	13,857.00
	<b>MHO:</b> Mara Mhia V. Tabingo MGDH	G-24/1	91,548.00	G-24/1	90,078.00
	<b>OFFICE OF THE MUNICIPAL ASSESSOR:</b> Debbie F. Naoe MGDH	G-24/3	74,434.00	G-24/4	75,650.00 (2-16-2024)
	Rochele S. Adap LAOOI	G-11/1	21,600.00	G-11/2	21,827.00 (10-01-2024)
	<b>OFFICE OF THE AGRICULTURIST:</b> Myrenelle E. Cambe Agricultural Technologist	G-10/3	18,852.00	G-10/4	19,010.00 (7-06-2024)
	Rosario M. Licayan Agricultural Technologist	G-10/3	18,852.00	G-10/4	19,010.00 (3-02-2024)
	<b>MARKET ADMINISTRATOR:</b> Romela B. Bautista Administrative Aide III	G-3/7	12,201.00	G-3/7	12,295.00 (2-01-2024)
	<b>OFFICE OF THE SLAUGHTERHOUSE MASTER:</b> Christopher P. Rivera Livestock Inspector II	G-8/5	16,228.00	G-8/5	16,374.00 (7-16-2024)
	<b>CEMETERY OPERATIONS:</b> Miriam D. Estonilo C & M Man	G-2/3	11,226.00	G-2/2	11,140.00 (10-18-2024)

**WHEREAS**, the Sangguniang Panlalawigan after final evaluation, finds the same in order provided that the findings shall be complied with by the municipality;

**WHEREFORE**, in view of the foregoing, on motion of Sponsored by SP Members Noel C. Bince and Salvador S. Perez, Jr and co-sponsored by SP Members Arthur C. Celeste, Jr., Joyce D. Fernandez and Raul R. Sabangan, duly seconded, it was—

**RESOLVED**, as it is hereby resolved, by the Sangguniang Panlalawigan in session assembled, to declare Inoperative in Part the Annual Budget for Calendar Year 2024 of Tayug, Pangasinan, except for the Additional Clothing Allowance in the amount of P1,000.00 each and Salary Adjustment to all municipal officials and employees. Implementation of the above benefits shall be held in abeyance until the specific guidelines is issued by proper authorities;



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**RESOLVED FURTHER**, that a copy of this resolution be furnished the Office of the Sangguniang Bayan of Tayug, Pangasinan, for its information and guidance.

CERTIFIED BY:

  
**VERNA T. NAVA-PEREZ**  
*Secretary to the Sanggunian*

ATTESTED:

  
**SP MEMBER JERRY AGERICO B. ROSARIO**  
*Temporary Presiding Officer*