



Republic of the Philippines
PROVINCE OF PANGASINAN
Lingayen
www.pangasinan.gov.ph

OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on April 15, 2024 at the Session Hall, Capitol Building, Lingayen, Pangasinan, the following provincial ordinance was approved:

Authored by SP Member Jerry Agerico B. Rosario

PROVINCIAL ORDINANCE NO. ³²⁰~~320~~-2024

AN ORDINANCE ABOLISHING A VACANT POSITION AND CREATING A NEW POSITION IN THE OFFICE OF THE PROVINCIAL GOVERNMENT-ENVIRONMENT AND NATURAL RESOURCES OFFICE (PG-ENRO)

WHEREAS, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standard and guidelines prescribed by the Civil Service Commission;

WHEREAS, Section 468 (a) (viii) of the same Code provides that the Sangguniang Panlalawigan has the power to determine the positions and salaries including allowances and other emoluments and benefits of employees of the provincial government;

WHEREAS, the Committee on Human Resources and Development, Labor and Employment Concerns, after a study of the proposed organization of the provincial government of Pangasinan, finds it meritorious to abolish and create a plantilla position in order that the office concerned could deliver more effective and efficient duties and responsibilities;

WHEREAS, the position of Supervising Environmental Management Specialist in the Office of the Provincial Government-Environment and Natural Resources Office (PG-ENRO) is vacant;

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Governor

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Vice Governor/Presiding Officer

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(Floor Leader)

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ROSARY GRACIE F. PEREZ TABABA
Sangguniang Panlalawigan Member

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Sangguniang Panlalawigan Member

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Sangguniang Panlalawigan Member

(On Official Business)

ARTHUR C. CELESTE, JR.
Provincial Councilor League Representative

JOYCE L. FERNANDEZ
Sangguniang Kabataan Representative

RAUL R. SABANGAN
Liga ng mga Barangay Interim Presiding Officer

VERNA T. NAVA-PEREZ
Secretary to the Sanggunian



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Item No.	Office	Position Title	Salary Grade/ Step	Salary per Annum
1	PG-Environment and Natural Resources Office (PG-ENRO)	Supervising Environmental Management Specialist	22/1	858,132.00

WHEREAS, there is a need to abolish the abovementioned position and create a new position in the said office;

WHEREAS, the appropriation for salaries and other benefits of the abolished position will be used for the salaries and other benefits of the new position;

WHEREFORE, on motion of SP Member Jerry Agerico B. Rosario, duly seconded-

Be it enacted by the Sangguniang Panlalawigan in session duly assembled that:

Section 1. The position of Supervising Environmental Management Specialist, SG-22 with salary per annum of P858,132.00, is hereby abolished in the Office of the Provincial Government-Environment and Natural Resources Office.

Section 2. The position is hereby created in lieu of the abolished position in the said office;

Item No.	Office	Position Title	Salary Grade/ Step	Salary per Annum
1	PG-Environment and Natural Resources Office (PG-ENRO)	Supervising Administrative Officer	22/1	858,132.00

Section 3. The Qualifications of the new position are as follows:

Position	Education	Experience	Training	Eligibility
Supervising Administrative Officer	Bachelor's Degree	4 years in position involving management and supervision	16 hrs. of relevant training	Career Service (Professional) Second Level Eligibility



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Section 4. The new position shall have the following duties & responsibilities:

1. Supervise work outputs and attendance of employees.
2. Formulate and implements office policies, rules and regulations especially on monitoring, supervision and management of environment and natural resources.
3. Manage records, property, planning, budgeting and accounting of the office.
4. Promote employee relations, welfare and morale.
5. Analyze and interprets issues and problems concerning personnel development.

Section 5. The corresponding salaries and other benefits of the new position created will come from the abolished position.

Section 6. Effectivity. This Ordinance shall take effect immediately upon its approval.

CERTIFIED BY:

VERNA T. NAVA-PEREZ
Secretary to the Sanggunian

ATTESTED:

MARK RONALD DG. LAMBINO
Vice Governor
(Presiding Officer)

APPROVED:

RAMON V. GUICO III
Governor