



Republic of the Philippines  
PROVINCE OF PANGASINAN  
*Lingayen*  
[www.pangasinan.gov.ph](http://www.pangasinan.gov.ph)

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

# CERTIFICATION

**TO WHOM IT MAY CONCERN:**

*THIS IS TO CERTIFY that at the regular session duly constituted of the Sangguniang Panlalawigan, Province of Pangasinan, held on October 24, 2022 at Lingayen, Pangasinan, the following provincial ordinance was approved:*

Authored by SP Member Napoleon C. Fontelera, Jr.

**PROVINCIAL ORDINANCE NO. 283-2022**

**AN ORDINANCE ADOPTING AND IMPLEMENTING REPUBLIC ACT NO. 9418, OR THE “VOLUNTEER ACT OF 2007”, TO BE LOCALLY KNOWN AS THE “PANGASINAN VOLUNTEERISM ACT”, PROVIDING FUNDS THEREFORE, AND FOR OTHER PURPOSES**

**WHEREAS**, Section 2 of Republic Act No. 9418, otherwise known as the “Volunteer Act of 2007” declares that “it shall be the policy of the State to promote the participation of the various sectors of the Filipino society, and as necessary, international and foreign volunteer organization in public and civic affairs, and adopt and strengthen the practice of volunteerism as a strategy in order to attain national development and internationally understanding. The inculcation of volunteerism as a way of life shall rekindle in every Filipino the time-honored tradition of *bayanihan* to foster social justice, solidarity and sustainable development;

**WHEREAS**, Section 12 (c) of the abovementioned mandates that “LGUs shall establish volunteer programs in their respective offices to promote and encourage volunteering in government programs and projects as well as enjoin government employees to render volunteer in social, economic and humanitarian development undertaking in the community”;

**WHEREAS**, the Province of Pangasinan recognizes the collective efforts of the leaders and its people, and is dedicated to be the prime mover in local governance, health care management, agricultural program, sports and cultural development, employment and livelihood services, anti-drug campaign, disaster preparedness, environmental protection and human resources management;



Republic of the Philippines  
PROVINCE OF PANGASINAN  
Lingayen  
[www.pangasinan.gov.ph](http://www.pangasinan.gov.ph)

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

*Provincial Ordinance No. 283-2022*

*Page 2*

**WHEREAS**, the General Welfare Clause set forth in Section 16 of the Republic Act No. 7160 mandates that “Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare. Within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants”;

**NOW, THEREFORE**, on motion of SP Member Napoleon C. Fontelera, Jr., duly seconded, it was –

*Be it ordained in session assembled:*

**SECTION 1. Title.** – This Ordinance shall be known as “AN ORDINANCE ADOPTING AND IMPLEMENTING REPUBLIC ACT NO. 9418, OR THE “VOLUNTEER ACT OF 2007”, TO BE LOCALLY KNOWN AS THE “PANGASINAN VOLUNTEERISM ACT”, PROVIDING FUNDS THEREFORE, AND FOR OTHER PURPOSES”.

**SECTION 2. Guiding Principles.** – This Ordinance is in pursuit of RA 9418’s declaration that “it shall be the policy of the State to promote the participation of the various sectors of the Filipino society, and as necessary, international and foreign volunteer organizations in public and civic affairs, and adopt and strengthen the practice of volunteerism as a way of life shall rekindle in every Filipino the time-honored tradition of bayanihan to foster social justice, solidarity and sustainable development”.

**SECTION 3. Statement of Goals and Objectives.** – Guided by the aforementioned principles, the Provincial Government of Pangasinan, in full accord with the National Government thrust of carrying out of the policy volunteerism, shall pursue the attainment of the following goals and objectives:

- a) To provide a policy framework on volunteerism that shall underscore the fundamental principles necessary to harness and harmonize the broad and diverse efforts of the voluntary sector in the country into an integrative and effective partnership for local and national development as well as international cooperation and understanding.



Republic of the Philippines  
PROVINCE OF PANGASINAN  
Lingayen  
[www.pangasinan.gov.ph](http://www.pangasinan.gov.ph)

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

*Provincial Ordinance No. 283-2022*

*Page 3*

- b) To provide a conducive and enabling environment for volunteers and volunteer service organizations by setting mechanism to protect volunteers' right and privileges' and give due recognition to highlight their roles and contribution to society.
- c) To provide an effective institutional mechanism to strengthen the role of the Philippine National Volunteer Service Coordinating Agency (PNVSCA) to perform its mandate and to oversee the implementation of this Act.
- d) To institutionalize this development strategy by strengthening voluntarism in the province through the establishment of the volunteer and citizenship program of the Local Government Unit (LGU) in the Province of Pangasinan to be publicly known as the "Pangasinan Volunteerism Program".

**SECTION 4. Definition of Terms.** – For purposes of this Ordinance, the following definitions provided by RA 9418 are hereby adopted, to wit:

- a) "Volunteerism" – refers to an act involving a wide range of activities, including traditional forms of mutual aid and development interventions that provides an enabling and empowering environment both on the part of the beneficiary receiving and the volunteer rendering the act undertaken for reasons arising from socio-developmental, business or corporate orientation, commitment of conviction or reward are not the primary motivating factors.
- b) "Volunteer" – refers to an individual or group who for the reasons arising from their socio development, business and corporate orientation, commitment or conviction, contribute time, service and resources whether on full-time or part time basis to a just and essential social development cause, mission or endeavor in the believe that their activity is mutually meaningful and beneficial to public interest as to themselves.
- c) "Volunteer Service Organization" – refers to local or foreign group that result, trains, deploy, and supports volunteer workers to programs and project implemented by them or by other organization or any group that provides services and resources, including but not limited to information, capability building, advocacy and networking for attainment of the common good.



## OFFICE OF THE SANGUNIANG PANLALAWIGAN SECRETARY

*Provincial Ordinance No. 283-2022*

*Page 4*

- d) “Voluntary Sector” – refers to those sectors of the Philippines society that organizes themselves into volunteers to take advocacy and action primarily for local and national development as well as international cooperation and understanding.
- e) “Volunteering Infrastructure” – is an enabling environment, operational structures and implementation capacities to promote volunteerism, mobilize volunteers and support them in their work. The enabling environment includes the body of policies and laws that protect volunteers and provide incentives for volunteer action. Operational structures include schemes through which volunteers are mobilized, deployed or supported. Implementation capacities include functional and technical resources of volunteer organizations to adapt to changing circumstances, function at high standards of efficiency and achieve results.
- f) “Volunteerism Mainstreaming” – means volunteerism is integrated in all the stages of the development planning cycle, i.e. vision formulation, situational analysis, identification of relevant strategies, programs and projects, investment programming, budgeting, implementation and monitoring evaluation.

### **SECTION 5. Principles and Standards for Volunteering for Development.**

The three pillars of volunteering for development standards set forth in the Global/Philippine Standards for Volunteering, namely, (a) community-focused volunteering; (b) impactful volunteering; and (c) responsible volunteering are hereby adopted. These pillars serve as the backbone for the development intervention involving volunteers. It is from these that the development plans are measured for its effectiveness and responsiveness to the situation being addressed.

**SECTION 6. Operational Structures.** A policy and advisory body under the Provincial Development Council and an implementation arm to oversee the implementation of this Ordinance shall be established.

#### **6.1 Composition of the Local Volunteer Committee (LVC)**

The LVC shall be composed of the Local Chief Executive as the Chairperson and Presiding Officer, a Co-chairperson from the Private Sector (CSO, Business or Voluntary Sector) as Co-chairperson, the head of the implementing office as Vice Chairperson and heads of relevant local departments, Chairpersons of relevant Committees of the Provincial/City/Municipal Council, and private sector representatives as members. The private sector



Republic of the Philippines  
PROVINCE OF PANGASINAN  
*Lingayen*  
[www.pangasinan.gov.ph](http://www.pangasinan.gov.ph)

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

*Provincial Ordinance No. 283-2022*

*Page 5*

representatives include among others, the Higher Education Institutions (HEIs) in order to integrate the community immersion of National Service Training Program (NSTP), reservist groups, and civic organizations.

The deputy/assistant head of the implementing office shall serve as the head secretariat.

**6.2 Roles and Responsibilities of the Local Volunteer Committee**

Local Volunteer Committee (LVC) – is an inter-agency and multi-sector group that shall propose policies and provide advisory services to the implementing office. It shall ensure that policies and programs that engage volunteers are integrated in the local development plans, and oversees the implementation of the policies and plans. Specifically, the LVC shall:

- a. Formulate and recommend policies on volunteerism that shall underscore the fundamental principles necessary to harmonize the broad and diverse efforts of the voluntary sector in the country into an integrative and effective partnership for local and national development as well as international cooperation and understanding;
- b. Formulate and recommend coordination and implementation guidelines of volunteerism initiatives to ensure a holistic volunteerism approach and the mainstreaming of volunteerism in all the stages of the development planning cycle. The coordination guidelines shall cover, among others, mechanisms of integrating existing national and local volunteer-related issuances such as PD 1569, RA 7883, EO 788, RA 10121, RA 10707, PP 643 s.2004 and CSC MC No. 23;
- c. Identify and develop modalities and schemes for volunteering of its citizens which may be classified as: public sector, people's organizations, civil society organizations, professionals, reservists, youth, indigenous peoples, persons with disabilities, senior citizens, and others;
- d. Identify incentive package to volunteers, as far as practicable, which may include, but not limited to allowance, insurance, and training with the end in view of further promoting the value of volunteerism; and



Republic of the Philippines  
PROVINCE OF PANGASINAN  
Lingayen  
[www.pangasinan.gov.ph](http://www.pangasinan.gov.ph)

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

*Provincial Ordinance No. 283-2022*

*Page 6*

- e. Review the implementation of volunteering initiatives of the LGU and provide overall direction in the implementation of this Act.

- 6.3 A Coordinating and Implementing Office shall be established. The Province may opt to designate an existing office under the Provincial Government of Pangasinan to perform as the Secretariat of the Local Volunteer Committee (LVC), or create a team consisting of various existing offices under the Provincial Government of Pangasinan to perform as the Technical Working Group of the Local Volunteer Committee.

The Coordinating and Implementing Office shall have the following functions, to wit:

- a. Takes care of the day to day operation of the Office/Center and implements its specific programs/activities (e.g. financial assistance to students as incentives for volunteering);
- b. Collaborates with PNVSCA in building volunteerism statistics which shall include, among others, the setting-up of a mechanism for the creation and regular updating of a comprehensive database/directory of involving and engaging organizations in the social development sector; and the submission of statistical report/s on volunteer mobilization on a quarterly basis;
- c. Collaborates with research institutions and the academe for the conduct of researches on volunteerism towards an evidenced-based policy formulation;
- d. Establishes and maintains a local network of volunteer organization and serve as a liaison between and among local and national, private and private voluntary organization;
- e. Develops and implements prototypes and models of volunteering to serve as a local learning hub for other LGUs, institutions, communities and barangays;
- f. Provides technical services and support for capability building of implementing departments and LGUs on volunteer management and in collaboration with the training institutions training for volunteers and volunteer organizations in the municipalities/cities, barangay and communities;



## OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY

Provincial Ordinance No. 283-2022

Page 7

- g. Convenes regularly a TWG with the local (cities and municipalities) Volunteer Focal Persons as members to facilitate vertical alignment of policies, plans and programs;
- h. Undertakes advocacy for the promotion and recognition of volunteerism as a tool for development in the municipalities and cities and facilitate the designation of Volunteerism Focal Offices/Persons (VFPs) for each component town and city;
- i. Establishes platform for implementing matching of volunteers with the existing demands or gaps at the local government based on the capacity of development agenda;
- j. As the Secretariat of the LVC, the Office shall:
  - Monitor and consolidate implementation reports of the local departments, partners and municipalities/cities (for provinces) and provides quarterly feedback to the LVC.
  - Prepare an annual volunteerism report
  - Prepare meeting agenda
  - Prepare and keep journal/records of meeting
  - Schedule regular meetings in coordination with the Chairperson
  - Perform administrative, secretarial duties, and other general clerical services
- k. Other functions deemed necessary to promote the volunteer program.

**SECTION 7. Pangasinan Volunteerism Academy (PVA).** In support of the implementation of RA 9418 and to the vision that volunteerism becomes a way of life of every Filipino, a Volunteerism Academy shall be established. In coordination with the PNVSCA, academe and training institutions, the VA seeks to provide an avenue for sharing of good practices on the mainstreaming of volunteerism in local governance.

**SECTION 8. Role and Modalities of Volunteerism by Foreign Volunteer Organization.** For purpose of this Ordinance, the provision in RA 9418 regarding the matter is hereby adopted. Volunteerism by foreign volunteer organization includes, but not limited to provision of technical assistance not locally accessible in priority development areas within the framework of technical cooperation and understanding. Volunteer placements of by the International Volunteer Service Organizations shall be coordinated with the volunteerism implementing office of the LGU.



Republic of the Philippines  
**PROVINCE OF PANGASINAN**  
*Lingayen*  
[www.pangasinan.gov.ph](http://www.pangasinan.gov.ph)

**OFFICE OF THE SANGGUNIANG PANLALAWIGAN SECRETARY**

*Provincial Ordinance No. 283-2022*  
*Page 8*

**SECTION 9. Implementing Guidelines.** Proper compliance monitoring will be done by the implementing office after formulating rules and regulations in consultation with different stakeholders after the enactment of this Ordinance.

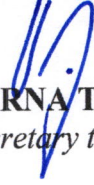
**SECTION 10. Information Education.** Upon the enactment of this Ordinance, a grace period will be given for massive information education on the implementing rules and regulations of guidelines to all stakeholders.

**SECTION 11. Funding.** The funds necessary for the effective implementation of this Ordinance shall be sourced from the General Fund in the annual appropriations of the Province.

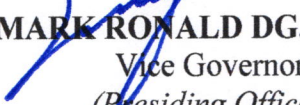
**SECTION 12. Repealing Clause.** All existing ordinances and resolutions inconsistent herewith are hereby repealed and superseded or modified accordingly.

**SECTION 13. Effectivity.** This Ordinance shall take effect upon its approval.

CERTIFIED BY:

  
**VERNA T. NAVA-PEREZ**  
*Secretary to the Sanggunian*

ATTESTED:

  
**MARK RONALD DG. LAMBINO**  
*Vice Governor*  
*(Presiding Officer)*

APPROVED:

  
**RAMON V. GUICO III**  
*Governor*