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2nd Floor Malong Building, Capitol Compound

Lingayen, Pangasinan

Tel. No. (075) 632-7840

Website@biddingandawards.pangasinan gov.ph, E-mail address: [bacpangasinan@yahoo.com](mailto:bacpangasinan@yahoo.com)

**INVITATION TO BID**

**for**

**Supply and Delivery of Two (2) sets Photocopy Machine with Scanner and** **Office Equipment Supplies at Provincial Disaster Risk Reduction Management Office, Lingayen, Pangasinan**

Project Identification No.: PANG-2024-07-0852-G

1. The **Provincial Government of Pangasinan**, through the **Local Disaster Risk Reduction Management Fund (PR#2024-07-4439)** intends to apply the sum of **Two Million Twenty-Seven Thousand Six Hundred Pesos (****P2,027,600.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Two (2) sets Photocopy Machine with Scanner and Office Equipment Supplies at Provincial Disaster Risk Reduction Management Office, Lingayen, Pangasinan.** Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Provincial Government of Pangasinan** now invites bids for **Supply and Delivery of Office Equipment and Supplies.** Delivery of the Goods is required Seven (7) Calendar Days. Bidders should have completed from the date of submission and receipt of bids, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulation (IRR) of Republic Act (RA) 9184), otherwise known as the “Government Procurement Reform Act”

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships, or organizations with at least sixty percent (60% interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

1. Interested bidders may obtain further information from **Provincial Government of Pangasinan** and inspect the Bidding Documents at the address given below during Bidders **July 15, 2024 – August 2, 2024; 8:00 am to 5:00pm and August 5, 2024; 8:00 am to 10:00am**.
2. A complete set of Bidding Documents may be acquired by interested Bidders **July 15, 2024 – August 2, 2024; 8:00 am to 5:00pm and August 5, 2024; 8:00 am to 10:00am** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Three Thousand Pesos (P3,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

1. The **Provincial Government of Pangasinan** will hold a **Pre-Bid Conference** on **July 24, 2024; 10:00 am** at **Conference Room, 2nd Floor Malong Building, Capitol Compound, Lingayen, Pangasinan**, which shall be open to prospective bidders.
2. Bids must be duly received by the BAC Secretariat at the address below on or before **August 5, 2024; 10:00am**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **August 5, 2024; 10:00am** at **Conference Room, 2nd Floor, Malong Building, capitol Compound, Lingayen, Pangasinan**. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

1. The **Provincial Government of Pangasinan** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
2. For further information, please refer to:

**MELICIO F. PATAGUE II**

Provincial Administrator

BAC Chairman

Provincial Administrator

Capitol Building, Capitol Compound

Lingayen, Pangasinan

**MARLON C. OPERAÑA**

Provincial Accountant

BAC Technical Working Group

Provincial Accountant

Finance Building, Capitol Compound

Lingayen, Pangasinan

**RHODYN LUCHINVAR O. ORO**

PDRRM Officer

BAC Secretariat

BAC Office

2nd Floor Malong Building, Capitol Compound

Lingayen, Pangasinan

075 6327840

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**MELICIO F. PATAGUE II**

Provincial Administrator

BAC Chairman